

J.N. Burnett Secondary School

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Principal: Mrs. D. Ten-Pow Vice-Principal: Mr. M. Winograd
Mrs. L. Collins

September 24, 2025

Take Our Kids to Work Day **Wednesday, November 5, 2025**

Dear Parents/Guardians of Grade 9 Students:

The Richmond School Board, in cooperation with The Students Commission of Canada (SCC), business, labour and the community, is proud to be involved in this exciting initiative.

Each year, more than 200,000 students across Canada participate with their parent/guardians in ***Take Our Kids to Work Day***. Career Education curriculum supports students as they begin to identify and develop personal interests, passions and competencies. Learning from work-related experiences helps to foster this growing awareness.

Wednesday, November 5, 2025 is the date for this year's event. Grade 9 students in Richmond will go to work with a parent, relative, or adult friend. Some students may go with a classmate's parent.

Learning first-hand about work and the range of career opportunities is an integral part of the curriculum. ***Take Our Kids to Work Day*** will provide opportunities for our Grade 9 students to:

- See their parents in different roles and responsibilities and understand what they do to support the family;
- Develop a closer dialogue with their parents or another caring adult;
- Enhance their understanding of individual jobs in the context of the diverse working community;
- Directly link classroom and workplace experiences;
- Recognize the importance of continuous learning in pursuing career opportunities;
- See the realities and demands of the workplace;
- Understand the importance of staying in school.

A day at work will demonstrate the relevance of classroom lessons to students and adults. The project provides companies with an opportunity to showcase their work and to connect with members of tomorrow's workforce. Employees can demonstrate how they work and the skills they require to work effectively.

What Can Parents/Guardians Do to Assist?

1. Please encourage your Grade 9 student to become enthusiastically involved.
2. Consider allowing a second Grade 9 student to accompany you and your child to work that day.
3. Talk to your friends and colleagues about this day and its opportunities for them to become involved.
4. Encourage your place of employment to endorse this program and to consider offering an invitation not just to Grade 9 children of employees but to other Grade 9 students who could benefit from the experience.

This initiative is a beneficial one from all perspectives – workplaces, educators, parents and most importantly, our youth.

Please complete the attached permission form and return it to the school office by Friday, October 31, 2025.

Sincerely,

Mrs. L. Collins
Vice Principal





Take Our Kids to Work Day™ Parent/Guardian Consent Form

To be completed and signed by a parent or guardian and student, then returned to the school.

To the Parent/Guardian: Your child has the right and responsibility to have a safe and educational workplace visit. Health and Safety education is an important element of this program. Review this form with your child and sign below. If you have additional questions about safety, contact the school or the workplace.

Student's name: Teacher's name:

My child has my permission to participate in this program.

- ☐ My child may be photographed, interviewed or videotaped on Take Our Kids to Work Day™ by the workplace for the purpose of promotion, advertising and public relations purposes related to Take Our Kids to Work Day.
- ☐ The workplace is aware that my child will be visiting on Wednesday, November 5, 2025, between the hours of and We have discussed lunch arrangements and appropriate clothing/safety attire.

Parent's name: Workplace name:

Telephone:

Address: OR

My child will accompany a: (check one)

- ☐ relative ☐ friend ☐ community host

Contact's name: Telephone:

Workplace name:

- ☐ A colleague at my workplace would be willing to host another student in need of a placement.

Colleague's name: Telephone:

Elements of risk

All experiential learning programs, such as field trips, cooperative education, job shadowing and Take Our Kids to Work participation, involve certain elements of risk. Injuries may occur while participating in this activity without any fault of the student, the school board, or the host employer. By allowing your child to take part in this activity, you are accepting the risk that your child may be injured.

I understand that there are risks associated with my child visiting a workplace and I have reviewed the elements of risks with my child.

Parent/Guardian signature: Date:

Student signature: Date:

To learn more about Take Our Kids to Work Day™, please visit [our website](#). Take Our Kids to Work™ is a trademark and may be used with permission only.