BURNETT LEARNING TIME

STUDENT SIGN-UP INSTRUCTIONS

HOW DO STUDENTS LOGIN?

1. Go to burnett.myweeklyplanner.net

2. What is my User ID?

- Students will use their student number as user ID.

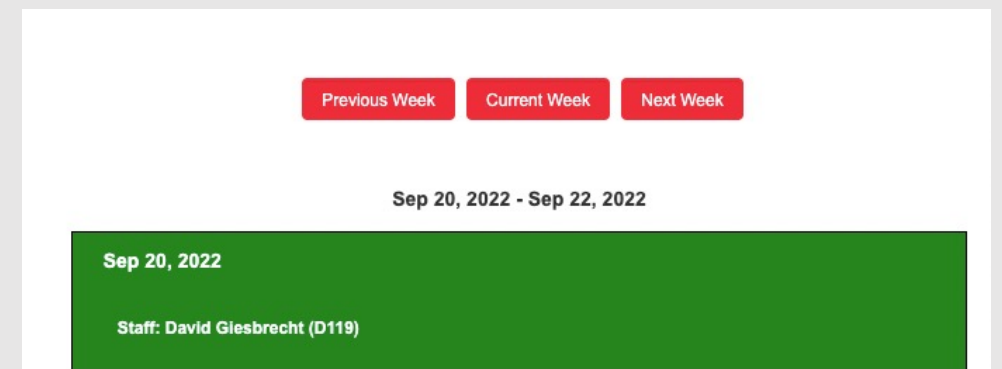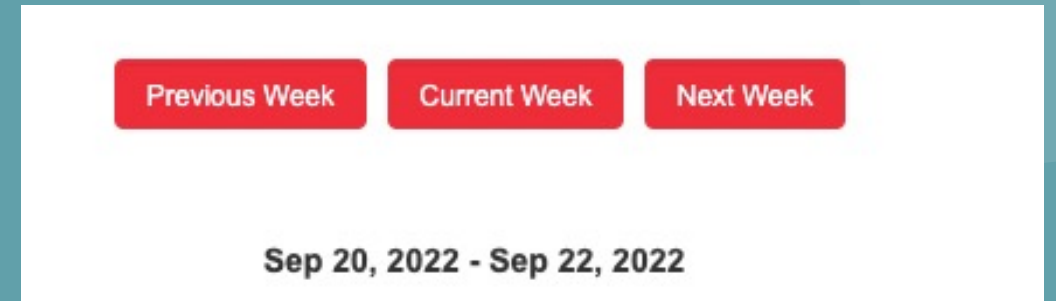**Scan to access the online sign-up for PLT**

3. What is my password?

Default Password: student number

- Students will be prompted to change their password upon first login.

How to Sign-Up for a Session

- Use the buttons at the top of the screen to toggle to the first week of BLT.

- All of your unselected sessions have a yellow background.

- All of your selected sessions have a green background.

- The student in the image has signed up for BLT on September 20 with Mr. Giesbrecht to work on English.

- Click on a session with a yellow background.
- A pop-up window will appear asking you for a plan. You MUST enter a plan
  - Ie. Work on Social Studies, ask math teacher for help, work independently in this space on my Science project, etc.
- Pay attention to the date and the location

English

Previous Week   Current Week   Next Week

Sep 20, 2022 - Sep 22, 2022

Sep 20, 2022

Daily Plan

Sep 20, 2022

Plan

Staff:

Set Staff Person

Student Can Edit

Yes

Save   Delete   Close

Selecting a Learning Space

- After writing a plan, click Set Staff Person

- All available staff members will appear in this list.

- Click on the blue 'i' to see additional details for this space
  - There may be specific information like 'lab support' or 'fitness room access'.

- Click on the green check mark to add yourself to that session. Note that the number of available spots will adjust as students sign up.

- If the learning space you want to attend is full, you will need to find another learning space.

Staff		Available	
✅ Margaret Galan -- A110A		20	ⓘ
✅ David Giesbrecht -- D119		29	ⓘ
✅ Sunny Gill -- A213		29	ⓘ
Sunny Gill Location: A213 Maximum Number of People: 29			
✅ M -- GYM			
✅ Rebecca Gromov -- D206		29	ⓘ
✅ Sara Haave -- D205		29	ⓘ
✅ Trevor Hansen -- GYM		60	ⓘ
✅ Ryan Harrison		29	ⓘ

--- Displaying 49 Entries ---

Staff	Available	
✅ Wes Bevan -- B102	25	ⓘ
✅ Jennifer Brodsky -- D202	28	ⓘ
✅ Sheila Carter -- Counselling Suite	5	ⓘ
✅ Cristina Carvalheiro -- B109	29	ⓘ
✅ William Cheng -- D203	29	ⓘ
✅ Jared Davis -- A113	28	ⓘ

How far in advance can I sign-up?

- Students can sign up for BLT for the current week and the following week only.

How do I reset my password?

- Ask any of your teachers to reset your password.

- This password does not connect to any other credentials. Resetting this password will only reset the password for your BLT.

My Teacher can't find me in the system to reset my password

Please send an email to burnett@sd38.bc.ca with your name, grade, and student number.