



AP EXAM SIGN UP INSTRUCTIONS

Part A: Sign up for an AP online account

- 1) Go to “myap.collegeboard.org”
- 2) Create an account. **Please write your account info somewhere safe** (phone, agenda...). You will need this information later on to view your AP score.
- 3) If you took the AP exams last year, use the same MyAP account as last year (do not start a new account unless you are taking your first exam(s) this year).
- 4) Use the join code below to register for the AP exams that you want to take. These are the only exams offered in the Richmond School District.

Course Name	Section Name	Section Type	Active Join Code
AP 2-D Art and Design	AP Art	Standard Full Year	PLMR3V
AP Biology	AP Biology	Exam Only	Y3YPZW
AP Calculus AB	2022-2023 AP Calc	Standard Full Year	LR9ZD6
AP Calculus AB	AP Calculus	Second Semester	XX7GGE
AP Calculus BC	AP Calculus BC	Exam Only	QWZX7A
AP Chemistry	2022_23 AP Chem	Standard Full Year	WPRRWN
AP Chinese Language and Culture	AP Chinese Language	Exam Only	NEQ7QN
AP English Language and Composition	AP Eng Lang – Comp	Exam Only	744G3X
AP English Literature and Composition	AP Lit – Comp	Exam Only	72M6W3
AP French Language and Culture	AP French	Exam Only	XJAVAR
AP Physics 1	AP Physics 1 sem 1	Standard Full Year	QZZ3G6
AP Physics 1	AP Physics 1 sem 2	Second Semester	PNN2G3
AP Physics 2	AP Physics 2	Exam Only	E4MDGJ
AP Psychology	AP Psychology	Exam Only	3AMDPL

Part B : Complete the AP Exam Order Form

- 1) Fill out the AP order form on the back of this sheet and have your parents sign it.
- 2) Pay ONLINE on School Cash Online by November 3 at 11:59pm.
 - a. Be sure to select the correct exam in your payment.
- 3) Return this hard copy form to the office by no later than Nov 4th to the office.
- 4) Please note that there is a \$55 CDN cancellation fee if you change your mind later.

AP Exam Order Form

Student Name: _____

Student Number: _____

Exam Fees

- \$150 CDN
- Payment due Nov 4th

Below is a full list of exams that will be offered in Richmond. Please check all exams you are registering for and return the form to the office

The deadline for exam registration via your AP Account, submission of this form, and payment are all due Nov 4th

AP EXAM	DATE	TIME
<input type="checkbox"/> AP CHEMISTRY	May 1st	12 pm
<input type="checkbox"/> AP CHINESE LANGUAGE	May 2 nd	8 am
<input type="checkbox"/> AP PSYCHOLOGY	May 2 nd	12 pm
<input type="checkbox"/> AP ENGLISH LITERATURE	May 3 rd	8 am
<input type="checkbox"/> AP 2D/3D ART & DESIGN	May 5 th	Deadline to submit portfolio
<input type="checkbox"/> AP CALCULUS AB	May 8 th	8 am
<input type="checkbox"/> AP CALCULUS BC	May 8 th	8 am
<input type="checkbox"/> AP ENGLISH LANGUAGE	May 10 th	8 am
<input type="checkbox"/> AP BIOLOGY	May 10 th	12 pm
<input type="checkbox"/> AP FRENCH LANGUAGE	May 11 th	8 am
<input type="checkbox"/> AP PHYSICS 1	May 11 th	12 pm
<input type="checkbox"/> AP PHYSICS 2	May 12 th	12 pm

Parent Signature: _____

For Office Use Only:

Payment Received _____ Student Registered on MyAP _____ Exam Ordered _____