



STUDENT LOCKER - INFORMATION & INSTRUCTIONS

Students are able to select any open locker and use it for the school year beginning Wednesday, September 7.

IMPORTANT: *You must place your lock on the locker BEFORE you register the locker.*

After selecting and placing your lock on a locker, you must immediately register your locker and combination.

Failure to register your locker by the end of the day that you put your lock on it may result in your lock being removed.

The school is not responsible for the replacement of your lock if this occurs.

To register your locker:

1. Go to [Burnett's Locker Assignment site \(https://burnett.lockerassignment.com/\)](https://burnett.lockerassignment.com/)
2. Login using your student number/ID (can be found on your student timetable or student ID card if you don't know it)

Your password is your initials and student number.

For example, if your name is "John Smith" and your student number is "123456", your password would be *JS123456*. The password is case sensitive.

**Once you've logged in, you will be prompted to change your password.*

3. Enter your lock combination.
4. Select the zone your locker is in.
5. Find the locker number you have selected. Click on "select".

You will be shown your locker combination. If it is correct, click OK.

You can login at anytime to see your assigned locker and combination.

You CAN change your combination through the online application.

You CANNOT change your locker through the online application.