



J.N. Burnett Secondary School

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Website: <http://jnburnett.sd38.bc.ca> Email: burnett@sd38.bc.ca

Dear Parents,

We are very excited to announce that our school will now be offering *School Cash Online*, which provides you with the convenience of paying online for school items such as trips, club/athletic fees, and spirit wear. We really want to save you time when paying for school expenses, so we can't wait for you to take advantage of this opportunity. *School Cash Online* is a great way to pay without the need for cash or checks!

Please follow the link below to register online (it takes less than 5 minutes!). Once you have registered your child, you will be able to see when they have a new item posted online for purchase. You also have the option to be notified whenever your child has a new school expense due, so you don't have to worry about missing the deadline.

To set up an account and explore the system, please follow the instructions below.

Register Online:

Step 1: Please click on this link: <https://richmondsd38.schoolcashonline.com>

Step 2: Register by selecting the "Get Started Now" and following the steps.

Step 3: After you receive the confirmation email, select the "click here" option, login in and add each of your children to your household account.

This step will connect your children to your account.

- a) Enter the School Board Name. (Richmond School District No. 38)
- b) Enter the School Name. (Burnett Secondary School)
- c) Enter Your Child's Student Number and Last Name. (Pupil Number-located on your MyEd BC profile)
- d) Select *Continue*.
- e) On the next page confirm that you are related to the child, check in the Agree box and select *Continue*.
- f) Your child has been added to your account.

✓ Convenient ✓ Safe ✓ Secure

If you have any questions during the registration process or while shopping online, please select the *SUPPORT* option in the top right hand area of the screen. There is a 'Language' selection in the bottom left area of the screen to change the language preference.

Warm Regards,

Mrs W. Walker
Principal