
FIELD TRIP LETTER and CONSENT FORM: Grade 8 Students
for Participation in a Higher Care Field Trip: Overnight Multiple Day or out of Province/International Travel

Date: September 16-18, 2019

Dear Parents/Guardians,

The purpose of this letter is to inform you about the upcoming field trip that your child will be participating in. Your signature(s) on the attached Consent Form confirms that you are aware of the information provided in this letter and permit your child to participate in this field trip.

We are arranging an overnight, multiple-day field trip for the Burnett Grade Class at Camp Stillwood.

We will be going to Camp Stillwood in Chilliwack, and we will depart on Monday September 16th, 2019 at 7:30 am and return on Wednesday September 18th at approximately 2:30 pm. We will be travelling by school buses.

On this field trip, *The Grade 8 Students* will be participating in the following activities:

- Hiking through the trails at the Stillwood Campsite
- Facilitating leadership games and activities for the new Grade 8 Class
- Supervising students in their cabins and activity groups
- Engaging in Team building activities with fellow mentors, grade 8s and staff
- Rock climbing
- Archery
- Having meals together with peers.

The cost of the trip will be **\$275** per student and payment can be made online -follow the link for "SchoolCashOnline" on the J. N. Burnett website.

The students will be supervised by approximately 20 adults. Please note that your child may not be directly supervised by an adult at all times during this field trip.

Please note that accidents can be the result of the nature of the activity and can occur with or without any fault on either the part of the student, or the school board or its employees or agents, or the facility where the activity is taking place. Some specific risks and dangers include:

- Injuries related to motor vehicle incidents en route to and from the activity area;
- Becoming lost or separated from the group or the group becoming split up;
- Injuries related to slips, trips, and falls in the program area

Allowing your child to participate in this field trip activity, you are accepting the risk of an accident occurring, and agree that this activity, as described above, is suitable for your child.

As sponsors of this field trip, we will be working closely with the Grade 8 Classes in preparing them for the Grade 8 Retreat. If necessary, we are open to an orientation meeting for all parent(s)/guardian(s) and students to review the educational goals, trip itinerary, modes of transportation, the inherent risk mitigation strategies as well as the attached Field Trip Consent and Waiver Form. We invite all parents/guardians and students to email me if they are interested in an orientation meeting.

We ask that you and your child complete all the necessary forms:

- Field Trip Consent
- Camp Stillwood Parental/Guardian Consent
- Grade 8 Retreat Registration

Forms, submitted to Ms. Louie, and online payment should be completed no later than Friday September 6th, 2019.

If you have any questions about this overnight field trip, please contact me by calling the school office or by email: klouie@sd38.bc.ca

Thank you for your support!

Sincerely,

Ms. Louie

HOW WE LEARN AND WORK TOGETHER

The Board of Education recognizes its obligation to provide all members of our school district community with a positive climate and a safe, healthy environment.

As we learn and work together, we will...

- 1** Show respect for the diversity of the members of our school and district community.
- 2** Behave in a safe, considerate and courteous manner.
- 3** Not threaten, harass, intimidate or assault, in any way, any person within our school district community, through physical violence, print or electronic media.
- 4** Not be in possession of weapons, dangerous articles, alcohol or illegal drugs while in school or work.
- 5** Show respect and pride in our school district buildings and equipment through care and appropriate use of school district property.
- 6** Respect the non smoking environment of our schools and school district facilities.

Our expectations for how we learn and work together shall apply to everyone in our schools and at school functions.

The complete code of conduct
is available online at:
[sd38.bc.ca/ codeofconduct](http://sd38.bc.ca/codeofconduct)



FIELD TRIP CONSENT FORM

for Participation in a Higher Care Field Trip: Overnight Multiple Day or out of Province/International Travel

Child's Name: _____

Grade 8 Retreat Forms

Parent's/Guardian's Name: _____

Destination and Date of Field Trip: Camp Stillwood September 16th -18th, 2019**Parent's/Guardian's Consent and Acknowledgement of Risk**

- I accept the mode of transportation for this activity.
- I accept the risks/hazards inherent in the program/activity(ies) and understand and acknowledge that my child may be involved in an accident and may suffer personal and potentially serious injury arising from my child's participation.
- My child will abide by the District Code of Conduct (as attached) during all phases of this program/activity. This includes expectations, directions and instructions from the staff and/or service providers, administrators, instructors, and supervisors. In the event my child fails to abide by these expectations, disciplinary action may include my child being excluded from further participation or that I be contacted to pick up my child (unless I have specified other transport arrangements) and I will be responsible for any costs associated to send my child home.
- I acknowledge that it is my responsibility to inform the Teacher of any medical/health concerns that may affect my child's participation.
- I consent that the Board, through its employees, agents and officers, may secure such emergency medical services and advice as they deem necessary for my child's immediate health and safety, and that I shall be financially responsible for such services and advice.

My child _____ has my permission to participate in this field trip.Parent's/Guardian's Name (Please print): _____ Signature: _____ Date: _____
Cell #: _____ Email: _____Parent's/Guardian's Name (Please print): _____ Signature: _____ Date: _____
Cell #: _____ Email: _____Emergency Contact's Name (Please print): _____ Relationship to child: _____
Contact #'s (home, work, cell): _____**Student Commitment to Safety, District Code of Conduct and Acknowledgement of Risk**

- I will participate in this activity to the best of my abilities.
- I will behave safely and will wear appropriate clothing and use appropriate equipment on this field trip.
- I have been briefed by my teacher on the elements of risk and dangers involved and the precautions that are to be taken.
- I will abide by the District Code of Conduct, school rules, and expectations set out by the sponsor teacher and supervisors during the field trip.
- I will report any safety, medical or health Issue or Injury to the Sponsor Teacher.

Student Name (Please print): _____ Signature: _____ Date: _____

GRADE 8 RETREAT REGISTRATION FORM

T-Shirt Sizes: ___ S ___ M ___ L ___ XL

Student's Name: _____

Address: _____

Phone Number: Home: _____ Work: _____ Cell: _____

Emergency Contact (Name and Telephone Number): _____

Care Card: _____

Medical Condition(s): _____

Allergies: _____

Special Dietary Requirements: _____

Other Pertinent Information: _____

Parent/Guardian Signature:

STILLWOOD

Parental/Guardian Consent Form

Name of Organization _____ Date of Event _____

Student's Name: _____ Age: _____

Name of Group Co-ordinator / Teacher _____ t

he purpose of this document is to ensure that persons under the age of 19 have permission from their parent or legal guardian to participate in the various **Stillwood Camp and Conference Centre** Programs. It is also designed to provide some information regarding the hazards and risks that are present when these programs are conducted, in order to help parents make informed decisions regarding their child's participation.

The following programs are conducted by **Stillwood Camp**. Since 1958, we have been providing quality outdoor programs to thousands of children. Our professional guides and instructors (should you use them) have been selected for their experience in the outdoors and ability to provide each participant with an outstanding experience in a natural outdoor setting. Our attention to detail in risk management and staff training contribute to our excellent safety record.

Your child may be participating in some or all of the following activities:

___ Kayaking ___ Archery ___ Hiking ___ Canoeing ___ Low/High Ropes Challenge

___ Nature Studies/Outdoor Ed ___ Wall Climbing/Indoor Tower

___ Team Building ___ Evening Campfires ___ Ziplines ___ Swimming

These programs will be conducted rain or shine. It is important that participants dress appropriately and be prepared for any weather. This means dressing in warm layered clothing that can be added or removed depending on the conditions. Fleece or thick sweaters on top of a T-shirt / sweatshirt and long pants will be adequate. Don't forget to include rain gear, a hat, sun screen, gloves, and any medication your child may require. Immersion in water is not intended but is a possibility, **please include a complete change of clothes including shoes and socks.**

Whenever these types of outdoor activities are conducted, there are natural hazards and risks. In addition to the usual risks, dangers and hazards can present themselves in outdoor activities and programs and may involve additional risks such as:

- changing weather conditions such as wet, icy, or slippery conditions that may result in falls;
- climbing on steep or vertical slopes that may result in falls or falling rock;
- Immersion in water that may result in hypothermia or drowning;
- travel through forest environments which may result in injury from trees, branches, sticks, etc;

"I am aware of, and understand the risks, dangers and hazards associated with these programs. In consideration of this, I hereby give permission for my child to participate in these programs."

Parent's Signature: _____ Date: _____

Parents return form to the Leader. The leader will hand in these forms to Stillwood Host the day of arrival. This form will be kept on file in the Stillwood Administration Office.